

## MENTORSHIP PROGRAM GUIDELINES

As part of the UW Aviation Society's mandate to foster a community amongst members and students, we have created a student mentorship program between first year and upper students in the university. With the aim of strengthening ties between students of aviation, the mentorship program offers the opportunity for both mentors and mentees to enrich their knowledge of aviation, diversify networks and enhance growth as students and pilots.

The focus of this program is to give students an additional point of contact outside of their in-class or flight instructor. The relationship between mentor and mentees is intended to be a space where student pilots can ask questions on all subjects of aviation in a free, relaxed and informal setting, no ties required! This is a space where mentors can give advice and tips about exams, flight training, the flight centre and anything else that comes to mind.

### STRUCTURE

Depending on volunteering engagement applying first years students will be paired with a third or fourth year student of the Aviation program. As engagement of upper year students is anticipated to be less than that of first year students, applying mentors can expect to have as many as 6 students paired with them for their term as mentors. Mentees paired with a third year student can expect to have their paired mentor until the end of their second year of student, where they themselves moving into third year can then consider applying to become a mentor themselves. In circumstances where a mentee is paired with a fourth year student, they can expect to be given a new mentor at the beginning of their second year.

In the current format of the mentorship program, mentee opportunities is **only offered to first year students**.

Mentor positions will only be offered to third year students and up in active training or completed training, having at least completed their Commercial Pilots Written Exam.

### CONDUCT

Students both mentor and mentee are expected to act in a kind and respectful manner.

Mentors are required to maintain an active role as an additional source of instruction and camaraderie to first years students in their term as a mentors. This entails that mentors should be of reasonable availability to respond to electronic forms of communication and the possibility of in person contact.

Mentees are required to respect the scope of the program in any queries they have and not to abuse the relationship between them and their mentor.